

Action Register

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Date Completed Range: 1st Jun 2023 to 29th Jun 2023

Meeting Types: Ordinary Council Meeting, Special Council Meeting

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Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
19/07/2022	Ordinary Council Meeting - 19 July 2022	11.3	Adoption of the Corporate Business Plan 2022-2027	Completed	<p>COUNCIL RESOLUTION (147/2022): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Adopt the Corporate Business Plan 2022-2027, as at attachment one. 2. Request the Chief Executive Officer to present a further iteration of the plan by July 2023 containing: <ol style="list-style-type: none"> (a) budgets against actions (b) service performance measurement (c) operational risk profiles (d) service area workforce projections (e) service area operating financial projections. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	26/06/2023	26/06/2023
20/09/2022	Ordinary Council Meeting - 20 September 2022	13.7	Gravity sewer extension into Hill View Bushland	Completed	<p>COUNCIL RESOLUTION (187/2022): Moved: Cr Jesse Hamer Seconded: Deputy Mayor Claire Anderson That Council:</p> <ol style="list-style-type: none"> 1. Authorises the retention of the already constructed 150mm gravity sewer to service Lot 3, 384 Berwick Street East Victoria Park. [Attachment 4, 4a] 2. Accepts the restitution and reinstatement agreed by the Developer <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	30/06/2023	27/06/2023
13/12/2022	Ordinary Council Meeting - 13 December 2022	12.1	Local Development Plan for Belmont Park Racecourse	Completed	<p>COUNCIL RESOLUTION (269/2022): Moved: Cr Wilfred Hendriks Seconded: Cr Bronwyn Ife That Council:</p> <ol style="list-style-type: none"> 1. Approves the Local Development Plan for Precinct A of the Belmont Park 	30/06/2023	01/06/2023

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			Precinct A		<p>Racecourse Structure Plan Area received on 17 November 2022, but excluding clauses 8.1.4, 8.1.5, 8.1.6, 8.2.5 and 8.3.4, pursuant to clause 51(1)(b) of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, subject to the following modifications:</p> <p>(a) Subclause 9.2.e. to read as follows: <i>"Should an affordable or disability dwelling be sold to a 3rd party, the property will be sold at the cost of construction and retained in perpetuity through a restrictive covenant registered against the certificate of title of the dwellings restricting use for affordable or disability housing only."</i></p> <p>(b) Subclause 9.2.d. to read as follows: <i>"The allocation of affordable or disability dwellings shall be nominated by the Developer at lodgement of DA, which is to be accompanied by a Housing Agreement made between the DA developer and the proposed Community Housing Provider or Department of Communities or other State / Federally funded community organisation, for the occupation of the dwelling by householders who are considered low to moderate incomes or have a disability, but are not eligible for social housing."</i></p> <p>(c) Insert the following two definitions under clause 9.2:</p> <p><i>"Low income - means households earning 50-80% of the median household income based on 2021 Census for Perth Metropolitan Region and indexed yearly according to the Wage Price Index (ABS Cat. 6345.0). Moderate income - means households earning 80-120% of the median household income based on 2021 Census for Perth Metropolitan Region and indexed yearly according to the Wage Price Index (ABS Cat. 6345.0)."</i></p> <p>(d) Subclause 9.3.a. to read as follows: <i>"a. Residential homes shall exceed a natHERS energy rated home rating, or equivalent, by at least 0.5 stars to the standard at the time of building application per home."</i></p> <p>2. Forwards the Local Development Plan for Precinct A to the Western Australian Planning Commission for a decision in relation to clauses 8.1.4, 8.1.5, 8.1.6, 8.2.5 and 8.3.4, pursuant to clause 51(1A) of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>3. Pending a decision by the Western Australian Planning Commission on item 2 above, authorises the CEO to approve the final amended version of</p>		

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					<p>the Local Development Plan for Precinct A upon inclusion of the modifications addressed in item 1 above.</p> <p>4. Pending a decision by the Western Australian Planning Commission on item 2 above, requests the Chief Executive Officer to publish the adopted Local Development Plan on the Town's website in accordance with clause 55 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>5. Pending a decision by the Western Australian Planning Commission on item 2 above, requests the Chief Executive Officer to notify those persons who made a submission on the Local Development Plan of the outcome of Council resolution 1 and 2 above.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.9	Interim Audit Report 2021-2022	Completed	<p>COUNCIL RESOLUTION (267/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi That Council:</p> <ol style="list-style-type: none"> Accepts the matters and comments arising from the Auditor's 2021-2022 Interim Audit. Notes the Management Responses to those matters as contained within the body of the attached report. Requests the Chief Executive Officer to bring a report back to the committee by February 2023 as to the progress on addressing those matters identified by the Auditor's 2021-2022 Interim Audit. <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	02/06/2023	01/06/2023
21/02/2023	Ordinary Council Meeting	17.2	Installation of speed cushions in	Completed	<p>COUNCIL RESOLUTION (24/2023):</p> <p>Moved: Cr Wilfred Hendriks Seconded: Cr Luana Lisandro</p>	02/06/2023	28/06/2023

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	- 21 February 2023		Carlisle - Cr Wilfred Hendriks		<p>That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> 1. Prepare a report on the installation of speed cushions at the following intersections, including the outcomes of consultation with nearby affected residents on their agreement to their possible installations, by the May 2023 OCM: <ol style="list-style-type: none"> a. Star St and Lion St b. Bishopsgate St and Lion St c. Planet St and Mercury St "2. Include in the report detailed in part 1 above traffic projects within the suburb of Carlisle and forming part of the Integrated Transport Strategy, that could be prioritised as part of the Town's annual budget process" 3. List for consideration an allocation of \$25,000 as part of the draft 2023-24 Annual Budget for the installation of speed cushions at the intersections detailed in part 1 above. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	14.4	Loading Bay on 660 Albany Hwy	Completed	<p>COUNCIL RESOLUTION (36/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council approve the request from Celsius Property, representatives of the Council of Owners of Vic Quarter (Council of Owners) to change parking restrictions of two parking bays on 660 Albany Highway to allow for a loading zone during the hours of 7:30am – 10:30am.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	01/06/2023	02/06/2023

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21/03/2023	Ordinary Council Meeting - 21 March 2023	15.2	Audit Committee meeting dates for 2023	Completed	<p>COUNCIL RESOLUTION (38/2023): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council schedules its future meetings to be held on:</p> <ol style="list-style-type: none"> 19 June 2023 13 November 2023. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	02/06/2023	26/06/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	15.3	Audit Activity Update	Completed	<p>COUNCIL RESOLUTION (39/2023): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council:</p> <ol style="list-style-type: none"> Notes the confidential Audit Activity Report, as at Attachment 1 and draws to Council's attention the dates for completion of a number of the items in the report now require review and revision. Requests the Chief Executive Officer to provide an Audit Activity Update report to the Committee by no later than 30 June 2023 as to completion of management's actions as set out in Attachment 1. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	20/06/2023	26/06/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	17.1	Endorsement of the Uluru Statement from the Heart - Cr Bronwyn Ife	Completed	<p>COUNCIL RESOLUTION (54/2023): Moved: Cr Bronwyn Ife Seconded: Cr Jesvin Karimi That Council support the Uluru Statement from the Heart and:</p> <ol style="list-style-type: none"> acknowledges Aboriginal and Torres Strait Islander Peoples as the Traditional Owners of this country and pays respect to their ongoing spiritual and cultural connections; recognises the need for constitutional change that goes beyond symbolism, and the benefits that a Voice to Parliament offers all Australians as we move towards a reconciled Australia. 	29/09/2023	27/06/2023

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					<p style="text-align: right;">Carried (6 - 2)</p> <p>For: Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Mayor Karen Vernon and Cr Jesse Hamer</p>		
03/04/2023	Special Council Meeting - 3 April 2023	9.1	Metronet Development Application No. 2 - Proposed New Stations at Carlisle and Oats Street, Station Precincts and Public Realm	Completed	<p>COUNCIL RESOLUTION (59/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <p>A. Recommend to the Western Australian Planning Commission that the Metronet Development Application No. 2 for proposed Stations at Carlisle and Oats Street, Station Precincts and Public Realm works (DA5.2023.37.1) as per the development application drawings at Attachment 3, 4 and 5 be approved subject to the following conditions:</p> <p><u>Prior to commencement of site works</u></p> <ol style="list-style-type: none"> 1. A Construction Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Management Plan is to be implemented in its entirety. 2. A Construction Traffic Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Traffic Management Plan is to be implemented in its entirety. 3. A Construction Noise Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Noise Management Plan is to be implemented in its entirety. 	30/06/2023	01/06/2023

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					<p>4. A Drainage Management Plan, designed and signed by a certified Hydraulic Engineer, shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the plan is to be implemented in its entirety.</p> <p><u>Prior to commencement of relevant building works</u></p> <p>5. Final architectural Design Plans and a Schedule of Materials and Finishes, showing the final architectural features and design treatments being applied to each of the proposed stations, shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park and the State Design Review Panel, prior to the commencement of relevant building works. Architectural Design Plans for Carlisle Station are to include the provision of escalators and public toilets that are in operation upon the new station commencing use. Once approved, the plans are to be implemented in their entirety.</p> <p>6. A Lighting Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Lighting Plan is to be implemented in its entirety.</p> <p>7. A Public Art Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Public Art Strategy is to be implemented in its entirety.</p> <p>8. A final Landscape and Urban Design Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. The Landscape and Urban Design Plan shall make provision for (a) the inclusion of public toilets within the public realm; and (b) a target 40% future canopy coverage at maturity. Once approved, the Landscape and Urban Design Plan is to be implemented in its entirety.</p>		

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					<p>9. An Environmental Noise Impact Assessment report relating to the operational use of the stations, car parks and public realm areas shall be prepared by a qualified acoustic consultant and submitted to, and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of relevant building works. All noise attenuation measures identified in the Environmental Noise Assessment report shall be implemented prior to station operation.</p> <p>10. A detailed Movement Network Plan (including an updated Transport Impact Assessment, final Civil Road Design Drawings and a Station Precinct Public Realm Plan for each station) is to be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Movement Network Plan is to be implemented in its entirety.</p> <p>11. A Signage and Way-finding Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of relevant building works. Once approved, the Signage and Way-finding Plan is to be implemented in its entirety.</p> <p>12. A Crime Prevention Through Environmental Design (CPTED) report outlining how the design response will mitigate the risk of crime for the station, station forecourt, car parking areas, bus interchange, pedestrian network to the station and all public realm areas shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works.</p> <p><u>General</u></p> <p>13. All accessible structures within 3.0 metres of ground level, including but not limited to all publicly accessible retaining, seating walls and noise walls, which are the subject of the application, are to be</p>		

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					<p>applied with an anti-graffiti or otherwise agreed treatment immediately upon completion, to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park.</p> <p>14. Any works proposed on land outside the boundary of the railway reserve, that is under the care, control, and management of the Town of Victoria, is to be approved by the Town prior to the works being undertaken.</p> <p>15. All storage areas, external fixtures and building plant, including air conditioning units shall be located so as to minimise any visual and noise impacts, and shall be screened from view from streets, public spaces and adjacent properties to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park.</p> <p>16. A Maintenance and Management Agreement between the Town of Victoria Park and the Public Transport Authority of Western Australia is to be prepared and finalised in relation to the construction, ownership, and ongoing maintenance/management of the proposed public realm areas.</p> <p><u>Advice Notes</u></p> <p>1. Regarding Condition 1, the Construction Management Plan is to address but not be limited to the following matters:</p> <ol style="list-style-type: none"> a. A staging plan; b. Storage of materials and equipment; c. Delivery of materials and/or equipment to the site; d. Parking arrangements for contractors and subcontractors; e. Waste management; f. Hours of operation and timeframes; g. Responsibility for identified tasks; h. Consultation and communication strategy; and i. Any other matters likely to impact on surrounding properties and public areas. <p>Construction Management Plans may be provided for separate</p>		

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					<p>works packages prior to their commencement, provided each management plan contains an overview of staging and the relationship between the works packages.</p> <ol style="list-style-type: none"> 2. Regarding Condition 2, the Construction Traffic Management Plan is to address but not be limited to the following matters: <ol style="list-style-type: none"> a. Construction activities; b. Traffic volumes from proposed construction work/activities; c. Maintenance of access to adjacent private properties; d. Arrangements for general traffic detours; e. Process for modifying haulage routes or agreed management arrangements, including any departure outside of approved haulage operations/timeframes; and f. Communications with impacted landowners and the general community 3. Regarding Condition 3, the Construction Noise Management Plan shall address but not be limited to the following matters: <ol style="list-style-type: none"> a. Noise impacts from the proposed construction work/activities; b. Noise mitigation measures; and c. Any other matters likely to impact on surrounding properties. 4. Regarding Condition 4, the Drainage Management Plan is to address but not be limited to the following matters: <ol style="list-style-type: none"> a. Stormwater design to cater for a 1:100-year storm event being retained and disposed of on-site; b. Location, shape and capacity and proposed drainage basins, swales and subsequent pipe and pit connections; c. The softscape treatment of all basins including proposed ground coverage and plantings; d. Overflow connections to the Town's drainage system; and e. All proposed basins, swales and drainage connection systems are to be located within the boundaries of the railway reserve. f. Drainage maintenance specifications including expected requirements for servicing to maintain the drainage assets 		

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					<p>proposed for future management by the Town of Victoria Park.</p> <p>5. Regarding Condition 6, the Lighting Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> a. Highlighting architectural detailing; b. Lighting public areas; c. Promoting safety; d. Providing visual interest; and e. Place activation. f. Lighting network controls (i.e. the ability to control lighting by zone and/or lighting asset type) <p>6. Regarding Condition 7, the Public Art Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> a. Confirmation of the role of the Town of Victoria Park in the projects public art approval process including the selection of artworks and executing public art agreements that detail; <ul style="list-style-type: none"> i. Artist/artist team details; ii. Timelines; iii. Maintenance schedules; iv. Expected lifespan of the artworks; v. Methods of construction, materiality and details of fabrication company (if applicable); vi. Specific instructions or products required for artwork maintenance and contact personal for repairs; vii. Details of any lighting/electrical or mechanical components and contact personal for repairs; b. Theme/s, location, and budget of proposed public art; c. Integrating public art into stations and stations precincts; d. Integrating public art into the viaduct structure, particularly the viaduct screening; e. Integrating public art designs into the public realm treatments (i.e. rubber soft fall in parks and fitness area); and f. Street art program. 		

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					<p>7. Regarding Condition 8, the Landscape and Urban Design Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> a. A tree survey identifying all vegetation on land that is under the care, control, and management of the Town of Victoria Park, separate to vegetation within the rail corridor. The tree survey should clearly identify all vegetation to be retained or removed. b. Details of Tree Protection Zones for all retained trees within the project area. c. Detailed planting schedule including the type, size, location and number of all proposed trees and shrubs. d. A Schedule of Materials and Finishes for the public realm. e. An Assets Register of all hard landscaping assets including but not limited to (footpaths, playgrounds, furniture, exercise equipment, skate equipment furniture, barbecues and shade structures) including detailed specifications and drawings. f. Details of all Water Sensitive Urban Design treatments including detailed specifications and drawings. g. Details of irrigation systems including detailed specifications and drawings. h. Planting maintenance specifications including expected level of service requirements for watering, weeding, mowing and other service regimes required to maintain soft landscape assets. i. Details of the soil in identified landscape areas, including depths of that soil treatment. <p>8. Regarding Condition 9, the Environmental Noise Impact Assessment shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> a. Location of and noise impacts from mechanical service plant/equipment; b. Location of and noise impacts from bus interchange activities; c. Location of and noise impacts from car parking areas; d. Location of and noise impacts from activities in the public 		

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					<p>realm including playing courts, skate park and event spaces; and</p> <p>e. Noise attenuation measures.</p> <p>9. Regarding Condition 10, the updated Traffic Impact Assessment shall address but not be limited to:</p> <ul style="list-style-type: none"> a. Trip generation via different mode types (i.e. car, public transport, bicycle, walking); b. Trip distribution; c. Network traffic volumes; d. Parking Management Plans and Analysis for both stations; e. Mitigation measures such as traffic calming, signage, and other traffic management solutions; and f. Any other matters likely to impact surrounding properties, streetscapes, and public areas <p>10. Regarding Condition 10, the updated Civil Road Design Drawings shall address but not be limited to:</p> <ul style="list-style-type: none"> a. The design of the Oats Street and Tuckett Street roundabout, associated kerb radius and median islands, with a view to reduce the overall size of this treatment or consider alternative design solutions b. The design of Rutland Avenue and Bank Street as they intersection with Mint Street, Archer Street and Oats Street, with a view to reduce the overall width of the vehicle lanes and intersections; c. A Schedule of Materials and Finishes including details of local road treatments within the extent of works; d. Landscaping details for local roads within the extent of works, including the location, number and type of proposed trees and shrubs and/or tree pit sizes and planting densities. e. Where hardscaped, all median islands should be paved rather than concreted, to allow for future tree plantings and/or landscaping. <p>11. Regarding Condition 10, the Station Precinct Public Realm Plan for each station is to address but not be limited to the following matters:</p>		

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					<p>a. Identification in detail of any improvements proposed for the surrounding precinct as it interfaces with the project boundary and an outline of how this meets the principles of METRONET. These include but are not limited to:</p> <ul style="list-style-type: none"> • Footpath network upgrades; • Cycle network upgrades; • Local road upgrades; • Public open space upgrades; • Service upgrades <p>b. Any interfacing requirements including consideration of how infrastructure will effectively transition and function between the project boundary and its immediate surrounds;</p> <p>c. Any further technical analysis or studies that are required to further refine identified improvements;</p> <p>d. Clear roles and responsibility for delivery between the parties and any clear funding sources/responsibilities (i.e. Infrastructure Development Fund).</p> <p>12. Regarding Condition 16, the Maintenance and Management Agreement shall address but not be limited to:</p> <ul style="list-style-type: none"> a. Details of what Management Order or other legal instruments are required to underpin the Maintenance and Management Agreement. b. Plans clearly denoting the areas under responsibility of the Public Transport Authority of Western Australia and the Town of Victoria Park. c. Details of access arrangements to services including power, water and sewerage. d. An Assets Register of all infrastructure elements including specifications and drawings, accompanying maintenance manuals, anticipated design life and costings appropriate to determine renewal costs and life cycle costs. e. Confirmation of whether and how the Town's Local Laws and Policies apply to the newly formed public places. f. Details of processes for approval for development and 		

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					<p>works relating to:</p> <ul style="list-style-type: none"> i. Development of public facilities (public toilets, playgrounds). ii. Development of land for commercial purposes (new buildings for commercial purposes such as a café). iii. Semi-permanent use of land (the placement of semi-permanent modular structures which may be used for commercial/retail uses such as a container café). iv. Temporary use of land (mobile food vendors or community events). v. Renewal works. g. Details of the legal and commercial frameworks necessary to facilitate leasable spaces for the permanent, semi-permanent or temporary development of land for commercial purposes. h. Details of agreed 'levels of service' to be provided by both the Town of Victoria Park and Public Transport Authority for all assets subject to the agreement. i. Details of the handover arrangement following practical completion of the project including confirmation of the agreed establishment period, defects liability period and what defects are to be repaired by the owner of the land prior to handover. j. Details of any unique equipment required by the Town to undertake maintenance tasks, including details of any approvals or necessary training required for Town Officer's (or their representatives) to access the site for maintenance purposes. <p>13. Existing street trees located within the verge and/or on land under the care, control, and/or management of the Town of Victoria Park must be retained, unless otherwise approved by the Town. All street trees identified on the approved plan must be retained and protected in accordance with Australian Standard 4970-2009 and to the satisfaction of Town of Victoria Park. The removal of a street tree must be approved by the Town of Victoria Park prior to the works being undertaken. An independent arborist assessment of</p>		

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					<p>each street tree proposed for removal must be provided to the Town prior to approval being granted.</p> <p>14. All development should comply with the provisions of the Building Code of Australia, Health Regulations, Public Building Regulations and all other relevant Acts, Regulations and Local Laws, including obtaining any relevant permits and/or licences. Additional approvals/permits/licences may be required to ensure compliance with State Government environmental legislation.</p> <p>B. Request the CEO to provide the WAPC with a copy of the following documents for their consideration in determining the application: Notes of the Town’s Design Review Panel meeting dated 1 March 2023; Recommendation from the Town’s Design Review Panel; Minutes of the Town’s Mindeera Advisory Group; Minutes of the Town’s Access and Inclusion Advisory Group.</p> <p>C. Request the CEO to provide the State Design Review Panel with a copy of Attachments 15 and 16 being the feedback/notes of the Town’s Design Review Panel, for consideration by the relevant Working Group as part of the further design development.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	13.1	Multi-Use Court Facility Alternate Locations within Town	Completed	<p>COUNCIL RESOLUTION (66/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council notes the potential locations for a multi-use court within the Town, but due to the proposal by Metronet to construct a ‘Youth Zone’ under the Oats Street railway crossing, no further action be taken at this time.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn</p>	02/06/2023	27/06/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
16/05/2023	Ordinary Council Meeting - 16 May 2023	11.3	Annual Review of Delegations	Completed	<p>COUNCIL RESOLUTION (101/2023): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council:</p> <ol style="list-style-type: none"> 1. Endorse the review of its delegations in accordance with sections 5.18 and 5.46 of the <i>Local Government Act 1995</i> as detailed in Attachment 1 to this Report; 2. in accordance with: <ol style="list-style-type: none"> (a) section 5.42 of the <i>Local Government Act 1995</i> (WA); (b) section 127 of the <i>Building Act 2011</i> (WA); (c) section 48 of the <i>Bush Fires Act 1954</i> (WA); (d) section 44 of the <i>Cat Act 2011</i> (WA); (e) section 10AA of the <i>Dog Act 1976</i> (WA); (f) section 118 of the <i>Food Act 2008</i> (WA); (g) section 16 of the <i>Graffiti Vandalism Act 2016</i> (WA); (h) clause 82 of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (WA); (i) section 21 of the <i>Public Health Act 2016</i> (WA), Delegate the local government functions as listed in the amended <i>Town of Victoria Park Register of Delegations and Sub-Delegations</i> forming Attachment 2 to this Report effective from 1 July 2023, noting the re-numbering of the delegations will be required following Council's endorsement. <p style="text-align: right;">Carried (8 - 0)</p> For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks Against: Nil 	30/06/2023	27/06/2023
16/05/2023	Ordinary Council Meeting - 16 May 2023	12.1	Proposed Crown Reserve Classification of No. 2-8 (Lot 1002) Beatty Avenue, East Victoria Park and No. 7 (Lot 1003) Raleigh Street, Carlisle	Completed	<p>COUNCIL RESOLUTION (102/2023): Moved: Cr Jesse Hamer Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Support the classification of No. 2-8 Beatty Avenue, East Victoria Park (Lot 1002 on DP 45184, CT: 2604/543) and No.7 Raleigh Street, Carlisle (Lot 1003 on DP 45185, CT: 2604/544) as Crown Reserve(s) for the purpose of public recreation (or other purpose consistent with the land being reserved as "Parks and Recreation"); 	29/09/2023	22/06/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
			Related to Finalisation of Amendment 56 to Town Planning Scheme No. 1 (Millers Crossing)		<p>2. Support the granting of a Management Order(s) by the Minister for Lands conferring responsibility to the Town of Victoria Park for the care, control and management of any Reserve(s) created in respect to the land identified and for the purposes stated in Part 1 above;</p> <p>3. Authorise the Town's administration to advise Officers of the Department of Planning, Lands and Heritage and the Western Australian Planning Commission in relation to Parts 1 and 2 above; and</p> <p>4. Authorise the Town's CEO to accept a grant of Management Order(s) and to respond and consent to any further actions in relation to the reservation for the land identified in Part 1 above (including any conditions imposed thereon or the creation of any service easements) on behalf of the Town of Victoria Park Council, where the CEO is satisfied as to their appropriateness and acceptability to the Town.</p> <p>5. Requests the Chief Executive Officer to report to Council by September 2023 regarding the options for Lots 1002 and 1003 as to:</p> <ul style="list-style-type: none"> a. official park/reserve names; and b. potential future improvements in terms of community and/or sporting infrastructure and/or environmental and/or urban forest projects. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>		
16/05/2023	Ordinary Council Meeting - 16 May 2023	14.3	Rate Differentials	Completed	<p>COUNCIL RESOLUTION (106/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ul style="list-style-type: none"> 1. Applies differential rates for the 2023/24 financial year. 2. Advertises, in accordance with section 6.36 of the <i>Local Government Act 1995</i>, for public submissions on the proposed differential rates and minimum payments as set out in the Statement of Objects and Reasons for Differential Rates 2023/24 (Attachment 1) as follows: 	22/06/2023	22/06/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>(a) Residential – Gross Rental Valuation (GRV)</p> <p>(i) Minimum payment - \$1,269</p> <p>(ii) Rate in the dollar - {resolution}.08473</p> <p>(b) Non-Residential – GRV</p> <p>(i) Minimum payment - \$1,319</p> <p>(ii) Rate in the dollar - {resolution}.10290</p> <p>(c) Vacant Land – GRV</p> <p>(i) Minimum payment - \$2,036</p> <p>(ii) Rate in the dollar - {resolution}.15867</p> <p>3. Authorises the Chief Executive Officer to give local public notice seeking public submissions on the proposed differential rates and minimum payments for 2023/24.</p> <p>4. Requests that any public submissions received relating to the above proposed differential rates and minimum payments are considered as part of the Council item proposing the adoption of the 2023/24 annual budget.</p> <p style="text-align: right;">Carried (7 - 1)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter and Cr Wilfred Hendriks Against: Cr Jesse Hamer</p>		
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.3	Edward Millen House - Approval of Publication of a Business Plan for Agreement for Lease and Lease to Blackoak Capital	Completed	<p>COUNCIL RESOLUTION (129/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council approves the publication of a business plan in line with Section 3.59 of the Local Government Act for a proposed lease to Blackoak Capital for the Edward Millen Heritage precinct.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	29/09/2023	27/06/2023
20/06/2023	Ordinary	15.1	Additional	Completed	<p>COUNCIL RESOLUTION (120/2023):</p>	28/07/2023	26/06/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Council Meeting - 20 June 2023		meeting date for 2023		<p>Moved: Cr Jesvin Karimi That Council schedules a future Policy Committee meeting to be held on 21 August 2023 at 5.30pm.</p> <p style="text-align: right;">Seconded: Cr Vicki Potter</p> <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		